1. **Auditions & Casting**
	1. Audition Dates: Dec 7th at 2-4:15 & 8th at 3-4:30/5
		1. Audition Song/Dance: Found at [www.carolineesposito.com](http://www.carolineesposito.com) - “Naughty”

 B. Callbacks Date: Dec 9th

 I. “Quiet” for Matilda

 C. Cast List given at 1st rehearsal - Dec 14

 D. Audition Form - Students bring to audition

**II. Rehearsal Schedule**

 A. Thursdays 2-4:15

 B. Saturdays 1-4:30

 C. Possibly some Sundays

 D. 1st Rehearsal: Dec 14th

 I. Cast List, Give Out Scripts, & Read Through

**III. Rehearsal Process**

 A. Vocal & Dance Warm Ups

 B. Theater Games

 C. Learn/Review Theater Terms & Stage Direction

 D. Theater Games

 E. Scene & Character Work

 F. Run Scenes/Show

**IV. [www.carolineesposito.com](http://www.carolineesposito.com)**

 A. Music/Dances for Review

 B. Rehearsal Schedule Information

**V. Attendance & Absences**

 A. Must email ahead of time

 B. Attendance is SUPER IMPORTANT to the success of our show

**VI. Costumes**

 A. Jazz shoes, White T Shirt, Black Shorts, SPBS Uniform for some actors

 B. Some costumes provided via rentals

**VII. Cost of Show**

 A. MTI Licensing fee, Scripts, Set/Prop/Costume Rentals, Tech/Production Crew, Programs, etc

**VIII. Volunteer Opportunities**

 I. Must be VIRTUS Trained/Fingerprinted if over 18 (Dec 11 at SPB Parish Hall)

 A. Pick up/Deliver Rental items (Simi/Moorpark)

 B. Rehearsal Parent Helper

 C. Tech Week Dinners

 D. Backstage Parents for Tech Week & Shows

 E. Costume Assistants for Tech Week/Shows & Alterations

 F. Hair/Makeup Assistants for Tech Week & Shows

 G. Ticket Liaison (Creates Tickets, Advertises Ticket Sale, Collects Tickets at shows, etc)

 H. Bio Collector for Playbill/Program

 I. Concessions Stand Worker for Shows (Set Up/Sell/Break Down)

 J. Concessions Stand Donors (Candy, Chips, Water Bottles, Sot Drinks, Cookies, Juice, etc)

 K. Cast Party Coordinator

 L. Ushers for Shows

 M. Set/Prop Strike on Closing Night

 N. Return Rentals (Sets/Props/Costumes)

 O. Anything else I’m missing??

 P. Sign Up Sheets at Meeting - Please Sign Up Before Leaving TONIGHT

**IX. What to Bring to Rehearsal?**

 A. Script

 B. Water

 C. Pencil/Highlighter

 D. Snack

**X. Weekly Emails**

 A. Important Updates & Reminders

 B. Schedule Changes

 C. Please Read Thoroughly!

**XI. Videographer**

 A. Scott Horn

 B. Need a Parent Volunteer or this won’t happen!

**XII. Tech Week**

 A. Dinners Provided

 B. Full Run Through of Show with Hair/Make Up/Costumes/Mics/Lights

 C. Need Parent Volunteers!

 D. THIS WEEK IS MANDATORY FOR ALL CAST MEMBERS

**XIII. Ticket Info**

 A. $10

 B. Purchase through SPBS